

Create a new POS

Note: You must **create an account** and a **new location** before you can create a POS

1. From the **Operations** page click/tap on the **three-line menu button** at the top left of the screen
2. Select the **Accounts** page
3. Click/Tap on the **red circle with three dots** at the top right of your screen
 - a. Click/Tap **Create POS** to open the **Create POS** window
 - i. Add the information for the new POS then click/tap **Next** to return to the **Accounts** page

[Video: Create a new POS]

