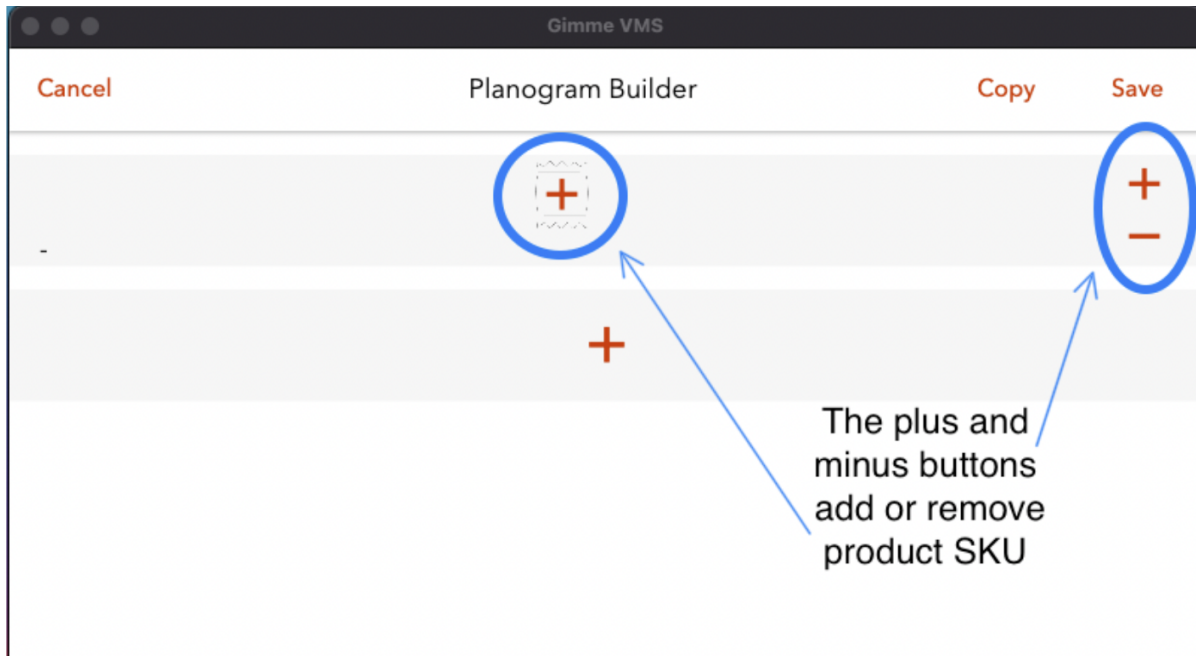# Build a Planogram

The plus and minus buttons add or remove product SKU

1. From the **Operations** page click/tap on the **three line menu button** at the top left of the screen
2. Select the **Accounts** page
3. Locate the POS you wish to create a planogram for then click/tap on the image
   a. This will navigate you to the individual POS page
   b. Click/Tap on the **red circle with three dots** at the top left corner of the screen and select **Manage Inventory**
      i. From the **Planogram Builder** page you will click on the red + button
      ii. This will be the top row of your machine. Click/Tap on the red + to add a placeholder product sku
      iii. Click/Tap the product placeholder (circled in blue on the left in the above image) to enter the product information and and position in the planogram
      iv. To add another row, follow **Step 1** until the planogram is complete