

Edit Equipment Information

1. Open the **three-line menu button** located at the top left of your screen
2. Open the **Maintenance** page
3. Choose machine
 - a. This navigates you to the **Equipment** page for this machine
 - b. Tap/Click the **red, three-dot button** located at the top right of your screen
 - c. Tap/Click **Edit**
 - i. In the **Edit Equipment** window, you can edit any necessary fields then tap/click **Next**
 - ii. For instructions on how to move a machine, see [How to Change the Location of Equipment](#)

[Video: Edit information about a machine]