How to receive products in Gimme Field

• Navigate to the Warehouses page using the three-line menu



- Select a warehouse by tapping on the warehouse title
- Tap Receive Items then from Purchase Order

17:22 Mon Jun 13		ail 🗢 🕾 🔉 67% 🔳)
=	Warehouse Actions	
SWH1 - Secondary Warehouse >		
Make Inventory		
Receive Items		
Spoil Items		
Move Items		
	Receive Products	
	Pick Manually	
From Purchase Order		
	Cancel	

• Select a PO

*SWH Vendor Jun 11, 2022 17:35	
# 0021-1274 Total: \$1,200.00	Progress
*SWH Vendor Jun 02, 2022 14:15 in # 0003-1253 Total: \$1,663.96	Progress
Blake Testing Apr 05, 2022 21:32 In # 0005-1222 Total: \$0.00	Progress
Vitar Mar 28, 2022 20:54 in 6:0031-1161 Total: \$840.23	Progress

• Search or scan products

17:24 Mo	n Jun 13			
<		Receive Inventory		
SWH1 - Secondary Warehouse				
Vendo	: Vistar			
Q				
Items To Receive				
	7up 20 (Each - 1)	\bigcirc 10 \bigcirc		
	Subtotal: \$ 15.00, 078000001617			
	Lipton Grn T Citr 20 (Case - 24			
8	Subtotal: \$ 20.00	(-)2(+)		
	De Renners 20/Case 24)			
	Subtotal: \$ 158.40	(-)10(+)		
	A&W RB 20 (Case - 24)			
Û	Subtotal: \$ 0.00	(-)0(+)		
	Dt Pensi 20 (Case - 24)	0.0		
â.	Subtotal: \$ 165.00	(-)10(+)		
-	Coke Classic 20 test (Case - 24			
26	Subtotal: \$ 0.00	(-)0(+)		
	Total \$ 840.23	Confirm		

- Confirm quantity received, edit by tapping on the product to manually enter a quantity or tap on the + or buttons
- Tap **Confirm** to complete