

POS type description

The POS type is assigned to the POS when it is first created. The POS type describes what the POS is, whether it is **Delivery**, **Food**, Micro market, **Non Revenue**, or **Vending**. This helps to sort the POS and allows you to filter the Accounts page based on POS type so you are able to see all your deliveries at once, etc.

You can create a POS within the **Accounts** page, which you can access by clicking on the three lines in the top left corner.

- Once you have selected the Account, select or **create a location** for the POS
- Next, select the **red circle with three white dots** in the top right corner
- Select **Create POS**
- Enter all the information along with the POS type, then select **Next** to save