

How to service a micromarket

In Gimme Field:

1. On the Schedule page, select the micromarket **POS** visit you will service

You can begin servicing by completing the actions down the list: a green checkmark will appear once the action is complete.

- Spot check: take current inventory of the suggested products
- Add Products: Scan products to add to the machine
- Waste Products: record how many spoiled products were removed from the machine
- Collect Money: Enter a moneybag number for a collect visit; this will not come up for a service visit.
- Change/Refund: record the amount of change and money refunded
- Take Photo: take pictures of the market after filling it and of the products that you will be bringing back

Click the < in the top left corner of the screen

The visit will appear underneath the **Completed** section of the page and sync to Gimme VMS.

[Video: How to service a micromarket]